

**DISTRICT CIVIL DEFENCE OFFICE : NEW DELHI**  
**GOVT. OF N.C.T. OF DELHI**

F.NO. Distt./NDD/09B/CD/2020 / 3825-3831

Dated: 13/5/2022

**CIRCULAR**

All Civil Defence Volunteers (Male & Female) of District New Delhi are hereby informed that 61 Civil Defence Volunteers (Men & Women) are to be deployed on callout basis in DTC/ Cluster as Bus Marshal with following requirements:-

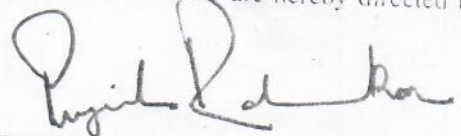
- i. **Minimum Height** : Minimum Height criteria of 165 cm for male and 150 cm for female.
- ii. **Minimum Education Qualification** : 8<sup>th</sup> Pass
- iii. **Upper Age Limit** : 50 Years for male and 47 years for female at the time of callout duty as marshal.
- iv. **Medical Certificate** : the candidate should be physically fit and should get a certificate to this effect from any doctor of government Hospital/ Dispensary or MBBS Doctor.
- v. **Must have completed Civil Defence Basic Training.**
- vi. **Must have valid aadhaar card.**
- vii. **Must have valid bank account.**
- viii. **Enrolled on or before 31.03.2021.**

All interested & eligible CDVs (Male & Female) are advised to apply in prescribed format available on District Web Site, CD Office and with Wardens.

Sr. Chief Warden to Dy. Divisional Warden & Lady Warden to Dy. Lady Warden of District New Delhi District are hereby directed to inform all CDVs enrolled in their respective Division/ Sub Division/ District to fill up the prescribe Performa (enclosed at Annexure "A") and submit alongwith self attested photocopy of necessary documents, in the District Civil Defence Office, New Delhi District, 10/11 Jam Nagar House, New Delhi-110011 from 23.05.2022 to 27.05.2022 (11:00 AM to 04:00 PM Daily).

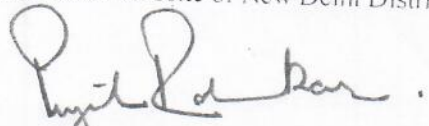
Further, Divisional Wardens/ Deputy Divisional Wardens of concerned Division/Sub Division are hereby directed to verify the details furnished by the CDVs in the Performa, in a time bound manner.

Encls. (As above)

  
(PIYUSH ARUN ROHANKAR, DANICS)  
SDM, Civil Defence  
New Delhi District

Copy to:-

1. PS to Divisional Commissioner/ Director Civil Defence, 5 Sham Nath Marg, Delhi-110054 for information please. (through e-mail)
2. PA to District Magistrate/ Controller Civil Defence, New Delhi District. (through e-mail)
3. Dy. Controller CD/ SDMs of New Delhi District. (through e-mail)
4. Sr.CW, CW, Addl.CW, Dy.CW (Zonal & HQ), DW, LW, Dy.DW & Dy.LW of New Delhi Distt. (through e-mail/Whatsapp Group): with a request to disseminate the information.
5. the information.
6. Office order file/ Notice Board of DM/ ADM/ SDM & CD Offices (New Delhi District)
7. DIO, New Delhi District with the request to upload the above circular and Performa on website of New Delhi District.

  
(PIYUSH ARUN ROHANKAR, DANICS)  
SDM, Civil Defence  
New Delhi District

**APPLICATION PERFORMA FOR CALLOUT DUTY**  
**CIVIL DEFENCE, NEW DELHI DISTRICT**

1. Name : \_\_\_\_\_
2. Enrolment No. : \_\_\_\_\_
3. Division Name : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_
5. Date of Enrolment : \_\_\_\_\_  
(Attach copy of C-form)
6. Date of Renewal : \_\_\_\_\_  
(Attach copy of Renewal Order, if issued)
7. Contact No. : \_\_\_\_\_
8. Education Qualification : \_\_\_\_\_  
(Attach copy of Certificate)
9. Basic CD Training Course : Yes ☐ No ☐ Date of Training: \_\_\_\_\_ to \_\_\_\_\_  
(If yes, attach copy of certificate)
10. Advance Training Course from CD : \_\_\_\_\_  
& Date of Completion of Training  
(Attach copy of Certificates)
11. CD Sports Competition : \_\_\_\_\_  
(If participated, attach copy of certificate)
- |             |                          |
|-------------|--------------------------|
| Winner      | <input type="checkbox"/> |
| Runner-Up   | <input type="checkbox"/> |
| Participant | <input type="checkbox"/> |
12. Whether performed Covid-19 for 3 months or more : Yes ☐ No ☐  
If yes, mention month & Year : 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_
13. Medical Certificate : Yes ☐ No ☐  
(From Government Hospital/ Dispensary or MBBS Doctor).

I certify that the above mentioned details are correct to the best of my knowledge.

It is certified that above mentioned details filled by the applicant & Covid-19 duties are checked and found correct. (Signature of Applicant)

Name & Sign. of DW/ Dy.DW/ Dy.CW  
Division/ Sub Division

Office Use

Height: \_\_\_\_\_

*JP*