



**AU – NLCIL INNOVATION HUB**  
*for*  
**ENERGY, ENVIRONMENT & SUSTAINABILITY**  
**ANNA UNIVERSITY, CHENNAI – 600 025**

**Dr. V. KUMARESAN**  
Coordinator

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**ANIHEES / Recruitment - 01 / 2021-22**

**Date: 03.06.2021**

**RECRUITMENT NOTICE**

An innovation Hub, “AU-NLCIL Innovation Hub for Energy, Environment & Sustainability “(ANIHEES)” has been established through collaboration between Anna University & NLC India Limited. This hub facilitates collaborative mode of research projects with the focus on implementing innovative ideas & concepts of students, researchers, start-up & MSME for promoting energy efficient, environment friendly and sustainable solutions. Necessary facilities will be provided to the innovators from the proof of concept to the development of product & explore the possibility for commercialisation.

We are looking for the dynamic individuals, who are passionate to applied research & administer the activities of innovation hub. Applications are invited from interested and eligible candidates to fill the following positions in ‘ANIHEES’ on temporary basis. The candidates may download the application form available in the website of Anna University ([www.annauniv.edu](http://www.annauniv.edu)). Last date for submission of the application through post / courier / email is **25.06.2021.**

<b>Position</b>	Project Associate II
<b>No. of Post</b>	01
<b>Tenure</b>	1 year
<b>Consolidated Salary per month</b>	Rs. 36,000/-
<b>Essential Qualifications</b>	M.E / M.Tech degree in Thermal Stream / Materials Science / Energy Engineering / Engineering Design / Manufacturing Engineering with a good academic record & experience of one year in Teaching / Research / Industrial projects.
<b>Desirable Qualifications</b>	Ph.D in the above stream with experience in research projects.
<b>Responsibilities</b>	<ul style="list-style-type: none"><li>❖ Technical support in procurement of equipment</li><li>❖ Coordinate &amp; Assist the innovators</li><li>❖ Weekly Status Report of projects</li><li>❖ Preparation of technical reports</li><li>❖ File management &amp; filing of IPR</li><li>❖ Synergise the collaboration between the innovators &amp; experts / mentors</li></ul>

<b>Position</b>	Project Associate I (Management)
<b>No. of Post</b>	01
<b>Tenure</b>	1 year
<b>Consolidated Salary per month</b>	Rs. 22,000/-
<b>Essential Qualifications</b>	MBA degree in Finance / HR / Operations / Systems with a degree in B.E / B.Tech / BA / BSc / BBA / BCom & good academic records
<b>Desirable Qualifications</b>	Minimum of one-year experience in project administration, coordination & procurement process
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>❖ Handling &amp; maintenance of all purchase files</li> <li>❖ Procurement, Bill processing &amp; Financial activities such as preparation of Statement of Expenditure, Reconciliation Statement, etc.</li> <li>❖ Administration &amp; Coordination of day-to-day activities in the hub</li> </ul>

<b>Position</b>	Project Technician
<b>No. of Post</b>	01
<b>Tenure</b>	1 year
<b>Consolidated Salary per month</b>	Rs. 18,000/-
<b>Essential Qualifications</b>	Diploma degree in Mechanical / Civil / Electrical Engineering with at least one-year experience in erection, commissioning and maintenance of equipment.
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>❖ Preparation of Technical drawings &amp; Maintenance chart.</li> <li>❖ Equipment Maintenance at ANIHEES &amp; CARD, NLCIL.</li> <li>❖ Equipment Erection at ANIHEES &amp; CARD, NLCIL.</li> <li>❖ Regular Maintenance works at ANIHEES.</li> <li>❖ Responsible for operation of workshop at ANIHEES.</li> </ul>

<b>Position</b>	Office Assistant
<b>No. of Post</b>	01
<b>Tenure</b>	1 year
<b>Consolidated Salary per month</b>	Rs. 10,000/-
<b>Essential Qualifications</b>	Pass in VIII standard preferably know to read & write in Tamil & English
<b>Responsibilities</b>	❖ Assisting all office activities at ANIHEES.

**Coordinator - ANIHEES**